



Transition from Grade V to Grade VI

Dear Parents

The years your ward spent in the Junior School laid the foundation for the learning that is to happen in Middle and Senior Schools. The Junior School focuses on helping students gain confidence, build relationships with both peers and teachers and gain a sense of comfort in school along with learning how to learn. In Middle School, the aforementioned aspects are strengthened.

We congratulate you on your ward's successful completion of the first phase of their school life. We hope to make their transition from the Junior to Middle School easy and solicit your co-operation in our endeavour. Thus, you are requested to make a note of the following points:

1. In the Middle School, we encourage our students to become independent. They are now ready to board buses or wait for their vans/drivers/guardians at the assigned place in school, post dispersal. You're requested to explain to your ward that they must exit from Gate No. 5 to board their bus in the afternoon. A whiteboard will guide them to the direction of the bus. **Students are required to show their bus pass at the gate for exit. Thus, please ensure your ward wears it to school every day, else they may not be allowed to leave the school premises. In case your ward uses the bus, it is mandatory for them to go by bus in the afternoon too unless prior permission has been taken at least a day before.**
2. If your ward goes home via supervision, they will have to meet the concerned person at the main gate; they wait at the gymnasium and are sent to the main gate only after the buses depart. The main gate opens only after the departure of buses at 1:45 p.m.
3. Please convey to them that they need to wait at the school reception/Middle School office in case of missing their bus or if their supervision person has been delayed.
4. On the first day of school, students will report to their Grade V classrooms in the morning from where they will be taken to the Middle School.
5. Please check the school website and Google Classroom on a regular basis as now circulars will be uploaded on the website or emailed to you and no hard copies shall be sent home.
6. Information for issuing your ward an I-card and other personal details need to be updated on the school website (sscampuscare.in). It is important and must be carried to school daily.
7. You're requested to fill in the personal information and the medical information of your ward in the Almanac. In case of any medical history, please inform the Middle School Incharge. The School Doctor will then be informed about the same and records of medication will be updated, if required.
8. Unit tests will continue to take place on Wednesdays. The schedule is given in the Almanac. **Kindly note that no student will be allowed to leave school after a unit test for any reason including medical reasons unless advised by the School Doctor. We urge you not to send your child for a unit test in case they are unwell.**
9. Kindly also note they will not be allowed to leave school in the middle of the day for any personal matter.
10. Home assignments are recorded by the students in the Almanac.
11. There is only one break in Middle School. Ensure that your ward has a proper breakfast every morning before leaving for school.
12. Your ward must carry a lock and key on the first day to school as they will be provided with lockers to keep their books and notebooks.
13. **Books for first day:-**
 - i. A rough notebook
 - ii. School Almanac
 - iii. Textbooks

The school will reopen on Wednesday, 8th April 2020 for the new academic session. School timings for class VI will be from 7:30 am to 1:30 pm.

We look forward to meeting you on Saturday, 18th April 2020. Time for the Orientation Programme will be intimated via the school website. Please mark this important date in your calendar.

Yours sincerely

Richa Sharma Agnihotri
Principal